



Covid-19 Risk Assessment Form

Event Name:	DJNI Wedding Party
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(1) Activity/Area of Concern i.e.: what is taking place as part of the event?	(2) Hazards Identified i.e.: what can cause harm?	(3) Persons at Risk i.e.: who could be harmed by the hazard?	(4) Current Risk Factor (high, medium or low) i.e.: determine the level of risk	(5) Actions to be Taken to Minimize Each Risk i.e.: what action can be taken to lower the level of risk	(6) New Risk Factor (high, medium or low) i.e.: risk factor after action to minimize the risk
Arrival/Departure on Site	Interaction with onsite staff risks transmission of Covid-19	DJ/Venue Staff	High	Face mask to be worn where required and social distancing measures in place are to be adhered to	Low
	Unloading of equipment and placement within venue through common doorways	DJ	Medium to High	Face mask and gloves to be worn	Low
Mobile Equipment	COVID-19 can survive on surfaces for many hours	DJ, Event Staff, Guests	Medium	All equipment surfaces will be wiped down prior to and after all DJNI events	Low

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Interaction with guests and taking requests	Close proximity increases risk of possible transmission of Covid-19	DJ/Guests	High	Advise guests not to approach DJ booth and where interaction is necessary, maintain social distancing as per government guidelines and take requests via DJNI Snapchat Media Channel	Low
Mr & Mrs Game	Movement of People in close proximity	DJ/Guests	High	Continual reminders that distancing remain in place and only two persons who are bubbling may take part	Low
Family Fortunes Game	Movement of People in close proximity	DJ/Guests	High	Only teams that are bubbling are to take part and both teams to remain distanced	Low

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Speedquiz	Swapping answer sheets, pens, movement of people in close proximity	DJ/Guests	High	All answers given through a dedicated quiz app eliminating the need for paper, pens and movement.	Low